

# Cadence

MAY 2004

*A monthly e-newsletter keeping the state Employee team in step with the MiTAPS initiative*

## Meet The Committee

**M**iTAPS is a collaboration of several State departments, agencies and staff. Permitting touches on many aspects of doing business in Michigan from manufacturing, to plumbers, to wetlands. Here are the many people, representing the many agencies who make up the MiTAPS committee:

**Executive Sponsor/Steering Committee** — *David Hollister, Director, Department of Labor and Economic Growth (DLEG); Dennis Sykes, Deputy Director, DLEG, and Teri Takai, Director, Department of Information Technology*

**Program Manager** — *Henry L. Green-Director, Bureau of Construction Codes and Fire Safety*

**Project Manager** — *Kim Gearns, Senior Technology Partners*

**Department of Corrections** — *Tom Faussett, Physical Plant Division*

Although the Michigan Department of Corrections does not issue any permits, the Department uses the permit system as it relates to the more than 20 Michigan State Industries programs. Corrections is also involved in large and small construction projects and DEQ permits for water supply and waste management systems at their 43 correctional facilities.

**Department of Community Health** — *Tom Freebury, Division of Health Facilities and Services, Bureau of Health Systems*

The Bureau of Health Professions licenses Pharmacies, a function which is included in MiTAPS. Some functions of MDCH's Bureau of Health Systems which fall under the

MiTAPS initiative include:

- Certificate of Need, a requirement for remodeling, renovation and building health facilities and for certain clinical services (e.g. operating rooms, MRIs, etc.)
- Registration of x-ray and mammography facilities and machines
- Licensing of Emergency Medical Services agencies and vehicles
- Construction permits for health facilities (e.g., hospitals, nursing homes)
- Licensing and certification of health facilities

**Department of Management and Budget** — *Tom Kane, Infrastructure Services*

The Design and Construction Division is a customer of the permit

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## Cadence Call

*"A strong passion for any object will ensure success, for the desire of the end will point out the means." —William Hazlitt*



Editor, Lynda Robinson  
Office of Media Technology

## MiTAPS On The Road

On May 7, about 300 people from the manufacturing and business community will be on hand at the Michigan Library and Historical Center to learn about MiTAPS and its place in the state's "Grow Michigan" initiative.

DLEG Director David Hollister, MiTAPS Program Manager Henry L. Green and others will update attendees on work completed to date, field questions and gather input.

## DEQ On Board With MiTAPS

The ease of navigating the often daunting but necessary maze of environmental regulations and requirements is sometimes a major factor for businesses in deciding whether or not to locate in Michigan.

The Michigan Department of Environmental Quality (DEQ) supports the concept of a single point of entry or "one-stop-shop" for individuals seeking permits or licenses issued by the State of Michigan. The Michigan Timely Application and Permit Service (MiTAPS) portal will provide critical support to those seeking Michigan permits but are unsure where to start.

The portal will offer them, in many instances, step-by-step guidance and will help speed up the permit-

ting process. It is an important component to the Governor's plan to grow Michigan's economy as it eliminates one hurdle to potential siting and locating in Michigan.

Not only is the DEQ committed to supporting the MiTAPS portal and Governor Granholm's plan to grow Michigan's economy, the Department is currently in the process of migrating permit applications and guidance documents to one page on the DEQ web site. The status of air, wetland, and aquatic nuisance permits may already be accessed through the DEQ web page.

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### ***MiTAPS Portal – One Stop For All Business Permitting Needs***

When the MiTAPS system is fully up and running, businesses will not only go online to apply for their permits or business licenses, they will also be able to find a wealth of information related to permit and licensing requirements in Michigan.

Some features of the site:

- a decision tree which will help businesses determine permits needed based on the project type;
- a link to local permitting and licensing information for local communities;
- a shopping cart of all permits needed for a project from any department in the state
- on-line payment for permits or licenses

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## MEDC and MiTAPS – A Great Partnership

The MEDC's top priority is creating good jobs for Michigan workers. As part of Michigan's business retention and attraction program, MEDC account managers visit more than 5,000 companies a year.

In these face-to-face meetings, account managers receive valuable feedback on the needs of Michigan's business community. Assistance with the state's business permitting process is among the most popular service requests.

MiTAPS will be an invaluable tool for the MEDC to offer businesses that are growing in Michigan.

"Time is money. The faster companies get through the permitting process, the faster they will be

able to invest and create jobs in Michigan," said MEDC President and CEO Don Jakeway.

"Especially now, it is critical that we use every resource we have to make doing business in Michigan as easy as possible."

There is no doubt that MiTAPS will be valuable to the MEDC but conversely, there are also ways the MEDC can help MiTAPS as the initiative develops.

"We can work together to give feedback from busi-

ness customers on what they need from the MiTAPS program as it continues to take shape." Jakeway said. "The permitting process

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**MEDC President and CEO Don Jakeway**

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## **DEQ**

The DEQ will continue to explore ways to improve permitting procedures to grow business in Michigan while continuing the protection of human health and the environment. The outdated perception that environmental stewardship and protection is sacrificed for economic growth is

being turned on its head in favor of a philosophy and practices that both attract new manufacturing opportunities and maintain the environmental integrity expected by Michigan's citizens.

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## **COMMITTEE**

process. Responsible for the design and construction of almost all State facilities, the Division relies on its partnership with the Bureau of Construction Codes and Fire Safety to insure that the health, safety and welfare of building occupants are addressed during the design and construction process.

DMB also works closely with Community Health, FIA, DEQ, MDOT, HAL and DNR as their regulations affect the planning of State facilities.

**Department of History, Arts and Libraries** — *Martha MacFarlane-Faes, State Historic Preservation Office*

The State Historic Preservation Office of Michigan reviews and comments on all projects in Michigan undertaken with federal grants, loans, licenses or permits. Authorized by Section 106 of the National Historic Preservation Act of 1966 and commonly known as Section 106 Review, the process seeks

to avoid, minimize or mitigate any adverse effects to historic resources that may result from the proposed project.

**Department of Agriculture** — *Brian Rowe, Pesticide Section*

The Michigan Department of Agriculture (MDA) licenses a variety of agricultural production and animal management businesses. Production input licenses include operations that produce animal feeds, fertilizers or single use packaging used for retail sale of products like milk. Raw and processed food product licensing includes such operations as potato or apple storage facilities, grade A dairy plant, food establishments, and grain dealers. Animal management licenses include such businesses as livestock auctions, riding stables, animal shelters and aquaculture. Non-agricultural licenses such as gasoline retail outlets, commercial pesticide applicator businesses and migrant housing registration are also managed by MDA.

**Department of Transportation** — *Matt DeLong, Real Estate Division*

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## **MEDC**

is cumbersome in every state. Making Michigan the first to adopt such a program will make the global business community take notice."

Michigan was recently ranked among the most business friendly states in the nation by Pollina Corporate Real Estate. MiTAPS will help make Michigan a whole lot friendlier.

Driveway permits are issued by MDOT to provide access to parcels located directly on state trunkline highways.

MDOT issues permits for oversize and overweight loads that move across state highways. These loads include everything from raw materials, construction equipment, emergency equipment, to manufacturing equipment and finished goods.

**Department of Treasury** — *Mary MacDowell, Bureau of Financial Services*

As part of the MiTAPS project, the Michigan Department of Treasury processes applications for registration of Business taxes, along with other tax licenses related to Tobacco Products, Motor Fuel, and the International Fuel Tax. Further, the Department administers tax exemption opportunities, in collaboration with the Department of Environmental Quality, such as exemptions for Water and Air Pollution Control, Industrial Facilities, and exemptions of new personal property for qualified businesses in distressed areas.

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**Department of Environmental Quality** — *JoAnn Merrick, Executive Office and Frank Baldwin, Environmental Science and Services Division; Tim Breithart, Tim Diebolt, and Vic Mankowski - DIT, Agency Services*

The Department of Environmental Quality administers a wide variety of permitting, regulatory, and voluntary programs to preserve, protect, and enhance the environment and public health, safety and welfare. The permitting programs range from permits to individuals to multi-national corporations, and from construction activities in wetlands, critical dunes, or flood plains to permits for emissions to the air land and water, permits for oil, gas wells and mineral mining, requirements for clean up of existing sites of contamination, and programs for reuse and redevelopment of brown-field properties.

**Department of Information Technology** — *Jim Hogan, Agency Services and Mike Shanahan, eMichigan*

While the Department of Information Technology has no permitting activities involved in this project, this department is responsible for enacting the enterprise solution for MiTAPS. DIT is contributing to the MiTAPS project by providing project management expertise to oversee the project and supplying the technical planning and solution to fully address the requirements of the executive order.

**Family Independence Agency** — *Pratin Trivedi, Budget, Administra-*

*tion, Finance and Tim Hickman, Office of Children & Adult Licensing*

A license is required for a center or facility that provides child day care services. Manufacturing entities that provide an on-site day care facility and service may elect to pursue licensure for the facility. Licensing of such a facility is not mandated if parents or guardians are on-premises.

**Department of Labor & Economic Growth, Bureau of Construction Codes & Fire Safety** — *David Viges, Kathy Stump, and Pam Braatz, Bureau of Construction Codes & Fire Safety*

The Bureau of Construction Codes and Fire Safety is charged with oversight responsibility to assure the safety of buildings and structures around the state through land survey, fire safety and construction plan review and issuance of building, electrical, mechanical, plumbing, manufactured housing, boiler and elevator permits.

**Department of Labor & Economic Growth, Liquor Control Commission** — *Julie Wendt, Licensing Division*

The Liquor Control Commission regulates the alcoholic beverage traffic in Michigan which involves issuing the required licenses and permits for the manufacture, sale, delivery, importation and promotion of alcoholic beverages. This involves the licensure of bars, restaurants, hotels, party stores, grocery stores, beer and wine wholesalers, wineries, brewpubs as well as salespersons and brokers that are involved in the sale and promotion of alcoholic liquor.

**Michigan Economic Development Corporation** — *Karla Campbell, Contact Center, Susan Holben, Business Ombudsman and Tom Nicholas, Webmaster*

MEDC's role on the MiTAPS team is to offer insight from the company perspective. MEDC also offers assistance on a wide variety of issues from permitting to site location. The MEDC staff has regular contact with the business community whether it is directly with companies, through associations, or through legislative inquiries.

## **MiTAPS Portal**

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Integral to the success of the MiTAPS portal, of course, is the work of the Department of Information Technology (DIT).

Said DIT director Teri Takai, "MiTAPS is an important initiative for the State of Michigan, with great potential to benefit Michigan's business climate."

"We are pleased to have the opportunity to support it from a technology perspective. As we look at ways to leverage existing technologies and create efficiencies — part of DIT's mandate from the Governor — we will work closely with DLEG and the other MiTAPS agencies to develop solutions to fulfill the business objectives of the project."